

## **A Guide for being a Province V Synod Deputy 2024**

Congratulations on becoming a Province V Synod Deputy for 2024 (and perhaps some additional years)!

**Next Synod Meeting:** April 26, 2024, South Bend, Indiana.

This is an in-person meeting and Deputies are not able to participate virtually. (Mark your calendars to be in South Bend, IN on April 26!) The meeting will be live-streamed so that non-deputies may be able to observe, but no online voting mechanism is available.

Details will be uploaded on this webpage: <https://www.provincev.org/synod.html>  
Please bookmark it and visit it to find information about nominations and the business materials (agenda, documents, etc.).

**The Agenda** for April 26, 2024 will include:

- Deputies reviewing and ratifying the budget.
- Electing officers of the Province V Executive Board.
- Electing the open position(s) of Province V representatives to the Executive Council.
- Considering any resolutions that have been submitted.

### **Additional Synod Meetings**

Throughout your term as Deputy, there may be additional Synod meetings called. The President of the Province V Executive Board may call a Synod with a 30 days' notice (Prov V By-laws, Sec. 2). There is no anticipation of additional synod meetings, but if one were to occur, it would almost certainly be held virtually.

### **Canons related to this work**

Title I, Canon 9 has information about Provinces and Synod. Excerpts can be found on page 3 of this document.

### **Unable to serve?**

If you find that you are unable to serve as Synod Deputy, please contact your diocese so that a replacement may be appointed.

### **Big Provincial Gathering (BPG)**

Attending the BPG is not required, but we have intentionally scheduled them during the same weekend so that Synod Deputies can easily attend the BPG.

Details about BPG: <https://www.provincev.org/bpg24.html>

Bookmark this page to learn about the schedule for the weekend and housing options.

## The work of the Province

In addition to your official responsibilities according to canon, it would be helpful if you could tell other people about Province V activities and resources.

Province V's theme: Connect. Network. Support

Province V is here to provide resources and support to people in their local ministry contexts.

A checklist of resources:

- Look at the webpage: <https://www.provincev.org>
- Connect with board members from your diocese.  
The Province V Executive Board has a representative from each diocese, two representatives to the Executive Council, and four elected officials.  
<https://www.provincev.org/exboard.html>
- Review the list of networks and share that information with people that you know are doing similar ministries. <https://www.provincev.org/networks.html>
- Learn about the Leadership Coaching Project and share that resource with lay and clergy leaders that you know: <https://www.provincev.org/lcp.html>
- Try out coaching yourself! Call any of the coaches listed on the website for a complimentary introductory session: <https://www.provincev.org/lcpcoachee.html>
- Read the newsletters to learn about special events hosted by the province or other dioceses.
  - o Archived newsletters are on the website: <https://www.provincev.org>
- Forward the newsletter to another leader that you know and invite them to subscribe.
  - o Subscription Form: <https://tinyurl.com/2pttb9kn>
- Follow the Facebook pages and share the posts.
  - o Facebook: <https://www.facebook.com/ProvinceFive/>
  - o Creation Care Facebook: <https://www.facebook.com/groups/provinceVCreationCare/>
  - o Dismantling Racism Facebook: <https://www.facebook.com/profile.php?id=100078969506674>

**Canons about Synod / Deputies / Provinces**  
Canons of the General Convention, Issued in 2022  
From **Title I: Organization and Administration**  
**Canon 9: Of Provinces**

***Provincial Synod***

Sec. 5. There shall be in each Province a Synod consisting of a House of Bishops and a House of Deputies, which Houses shall sit and deliberate either separately or together. The Synod shall meet on a regular basis as determined by each Province for the purpose of organizing and carrying out the responsibilities of the Province as provided in the Canons.

***Provincial House of Deputies***

Sec. 8. Each Diocese and Area Mission within the Province shall be entitled to representation in the Provincial House of Deputies by Presbyters or Deacons canonically resident in the Diocese or Area Mission, and Lay Persons, confirmed adult communicants of this Church in good standing but not necessarily domiciled in the Diocese or Area Mission, in such number as the Provincial Synod, by Ordinance, may provide. Each Diocese and Area Mission shall determine the manner in which its Deputies shall be elected.

***Powers of Provincial Synod***

Sec. 9. The Provincial Synod shall have power: (a) to enact Ordinances for its own regulation and government; (b) to perform such duties as many be committed to it by the General Convention; (c) to deal with all matters within the Province; *provided, however*, that no Provincial Synod shall have power to regulate or control the internal policy or affairs of any constituent Diocese; and *provided, further*, that all actions and proceedings of the Synod shall be subject to and in conformity with the provisions of the Constitution and the Canons for the government of this Church; (d) to adopt a budget for the maintenance of any Provincial work undertaken by the Synod, such budget to be raised in such manner as the Synod may determine; (e) to create by Ordinance a provincial Council with power to administer and carry on such work as may be committed to it by the General Convention, or by the Presiding Bishop and the Executive Council, or by the Synod of the Province.

***To consider referrals by General Convention***

Sec. 10. Within sixty days after each session of the General Convention, the Presidents of the two Houses thereof shall refer to the Provincial Synods, or any of them, such subjects as the General Convention may direct, or as they may deem advisable, for consideration thereof by the Synods, and it shall be the duty of such Synods to consider the subject or subjects so referred to them at the first meeting of the Synod held after the adjournment of the General Convention, and to report their action and judgment in the matter to the Secretary of the General Convention at least six months before the date of the meeting of the next General Convention.

***Records to Archives***

Sec. 11. Each Provincial Synod shall keep minutes, journals or other records of its meetings, and shall transmit one copy of the records to the Secretary of the House of Deputies, and one copy to The Archives of The Episcopal Church. The Synod shall also transmit copies of any unpublished inactive records to the Archives.